



Bright Beginnings
Family Child Care

Handbook & Contract

43 Bethany Rd. Monson, MA 01057
(413) 267-3520
brightbeginningsmonson.com

Dear Parent,

As a licensed Family Child Care Educator, I would like to extend my warmest welcome and congratulate you on choosing licensed Family Child Care. You have made an important child care decision for you and your family. The Department of Early Education and Care (EEC) and I invite you to join in a partnership with us to ensure a high quality child care environment. This parent handbook and enrollment packet outlines my policies and procedures that relate to the care of your child, as well as the information I am required to give to you when you enroll your child in my care. This handbook will also acquaint you with some of the key EEC standards designed to ensure a safe, healthy and educational child care experience.

Before filling out your child care enrollment form, please read through the information contained in this parent handbook.

Enrollment/Capacity

My current licensed capacity is 6, which is posted on my license. At any one time, I can only care for the number of children that I've been licensed for, which may include my own children, depending on their ages. In addition, the Department of Early Education and Care (EEC) regulations state that I cannot care for more than three (3) children under the age of two (2) without an assistant, with one of those children being at least 15 months old and walking unassisted. If you have concerns or questions about the number of children in my care, please feel free to discuss them with me.

Use of Assistants

We currently do not have an assistant. You will be informed if we should gain help in the future.

Transportation / Trips

Bright Beginnings is not offering transportation or field trips at this time.

Pets

I have one cat in my home. He is up to date with his immunizations and friendly with the children.

Hours of Operation:

Monday- Friday 7:30 am – 4:30 pm

- Early / Late option 7 am drop off / 5:00 pickup, each for a \$10 fee.

Weekly Rate:

\$250.00 Full Time

We are only accepting full time enrollments at this time.

Payment is due every Monday morning.

Last week to be paid at time of enrollment.

Payment Methods Accepted:

Cash, Check or Venmo *Bright Beginnings does not accept vouchers.*

For late payments, a \$25 fee will accrue daily. After day 3, this will be the child's last day at child care, and the last week's payment will be used.

Returned Check Policy for Insufficient Funds:

A \$35 return fee will be assessed and all future payments will be required in cash.

Deposit/Holding Fee for Space

Holding fees are non-refundable and equal to half a month's tuition.

Trial Period:

There will be a two week trial period for every new enrollment. The first two weeks of care will be regarded as a trial period, in which during that time, either party may terminate the agreement. After the 2-week trial period has ended, if everyone feels the setting is a good fit, your child will start receiving continuous care. The provider may terminate the contract at will and/or without prior notice if deemed necessary.

Holiday Closures:

Bright Beginnings is closed on the following holidays:

- ❖ New Year's Day
- ❖ Memorial Day
- ❖ Independence Day
- ❖ Labor Day
- ❖ Columbus Day
- ❖ Thanksgiving Eve
- ❖ Thanksgiving Day
- ❖ Black Friday
- ❖ Christmas Eve
- ❖ Christmas Day
- ❖ December 26th (The day after Christmas)

If a holiday, listed above, falls on a Sunday, Bright Beginnings will be closed the following Monday with regular holiday payment.

Sick Policy for Provider:

I may take up to 9 paid sick/personal days per calendar year.

These days may be used individually, or together, depending on the situation. I may also use these days for a family emergency, appointment, or for required Professional Development & yearly CPR/First Aid/AED training.

Bereavement Policy:

If a family member passes away, I will ask that I am able to take anywhere from 1-7 days off, with two of those days paid. For my families enrolled, I will not require payment on a day where a child is absent for attending a funeral for family members.

Vacations:

I will take two weeks' vacation per calendar year. I will only require payment for one week.

Inclement Weather:

*** Please notify me *immediately* by text or call if you plan on keeping your child home in inclement weather. I will make my driveway as safe as I possibly can for you and your child(ren.) Please be extremely cautious in icy weather going from your vehicle to the front door and vice versa. Avoid carrying your children if possible and instead walk beside them and hold hands. If someone were to slip, this is a much safer option for your children.** If the daycare is going to close due to snow, for a full day, half day, morning delay or early closing, I will notify parents by call or text as soon as possible.

If there is a delay for Monson schools, I may have a delayed opening. This is so that I have enough time to get my driveway plowed / shoveled for everyone's safety!

I require 3 paid snow days per year. After 3 snow days, if a closure should be necessary, payment is not required.

When any of the following occurs, the daycare is closed.

- over a foot of snow falls,
- electricity is out,
- heat in the winter is not available,
- flooding affects transportation, or
- the governor declares a weather emergency and asks people to stay off the roads.

If any of the above occurs, I will of course notify parents of a closure as soon as possible by call or text.

No Call / No Show Policy:

As a Family Child Care Educator I play an important part in keeping your children safe. As a requirement by the Massachusetts Department of Early Education and Care I completed safety training in child transportation called - Look Before You Lock.

No call no show demonstrates a lack of common courtesy and puts providers in a stressful position because it is my responsibility to make sure your child is accounted for.

It is my responsibility to ask about or report the absence of a child if they are due in my program that day. If you are going to be late, or if you plan to keep your child out of daycare for the day, you must contact me and let me know before you become late.

Drop Off / Pick Up Procedure & Policy:

*If your child is going to be dropped off or picked up by someone other than a parent/guardian I will need written consent from the parent/guardian. In an emergency, a phone call from parent/guardian is acceptable. No one other than the parent or persons designated by you will be allowed to pick up your child without **advanced written permission indicating the person's name and relationship to your child**. If there is a court order keeping one parent away from the child, we must have a written note from the custodial parent in our file to that effect.

Drop Off:

Drop off begins at 7:30 AM

Please dress your child in weather appropriate play clothes and shoes for the day.

Goodbyes can be tough; therefore, I ask that parents try to make it as brief as possible. If a child needs a longer goodbye time that's okay, but I ask that this time doesn't exceed a few minutes during our morning drop off.

Breakfast is served to the children between 7:30 & 7:45 AM. If you bring your child to daycare after 7:45, please feed them breakfast at home before they come to daycare.

Please note that morning drop off will end at **9:30 am**. Therefore, any time after 9:30am no further drop offs will be accepted. Please be sure to make drop offs by or before 9:30am so we can start our day together. If there is a delay in opening because of weather or other reasons, you will be notified before daycare opens, and scheduled drop off hours will be waived for that day.

Pick Up:

Please remember that pick up time is the end of the day when the children are most excited. Please make sure your pick-ups are also brief (no longer than 5 minutes) to ensure the others stay in routine during this period.

*Late Pickup Policy:

There will be a late pickup charge of \$15.00 for every 5 minutes you are late to pick up your child(ren).

Supplies:

Parents are required to provide the following supplies for their child:

2-3 changes of clothes (that must be replaced if dirty clothes are sent home), nap time supplies- sleeping bag / happy napper / blanket & age appropriate pillow, wipes, diapers / pull ups, sunscreen, **weather appropriate play shoes**, bathing suit & towel in the summer time, snow suit, hat, gloves & boots in the winter time, toothbrush, and any other supplies specific to your child. **Please label all items with your child's name or initials.**

Lunch and 3 healthy snacks need to be packed from home daily, and provided by the parent in a sturdy lunch box. Drinks will be provided. We serve filtered water and milk. Juice is not served to the children. **If you pack a treats, please bring enough for all of the daycare children.**

Oral Health:

Proper oral health begins at home, and I will be reinforcing good oral health practices with your child each day. If your child is in care for more than 4 hours per day, or he/she will be receiving at least one meal while in care, I am required to assist your child with tooth brushing at the program. **I would appreciate it if you would provide me with a toothbrush for your child, which I will store in a safe and sanitary manner at the program.**

Guidelines for Children Sick Children:

There will be times when you will need to keep your children out of the program due to illness. If your child has a fever, diarrhea, vomiting, rash or other contagious illness, the

parent must notify me and make other arrangements for the child's care until danger to other children has passed. You should keep them out of care until those symptoms have resolved for 24 hours. For the health and safety of your child and all the children in our daycare, please do not bring your child to daycare sick. If your child is not feeling comfortable to participate in normal daily activities, they MUST stay home. If your child is continuously brought to daycare sick, you will be asked to leave the program due to the health and safety of others. **If your child becomes ill at daycare, they must be picked up immediately by parent or emergency pickup contact.** If your child has a fever they must be kept home and may not return to care until they are fever free **for 24 hours WITHOUT medication.**

If a child is taken to the doctor for sickness, virus, rash etc. please bring a doctor's note stating the child is okay to return to daycare and no longer contagious. *The child may return to the program at the discretion of the provider.* If the child is taking antibiotics for an illness, the child may return to daycare after the initial **24 hours of beginning antibiotics** as long as he or she has no fever (under 100F under the arm), no longer contagious, and is otherwise feeling well enough to participate in our daily schedule. Signs of illness include the following; unusual lethargy, irritability, persistent crying for no reason, runny nose (more than clear), cough (more than slight), difficulty breathing, diarrhea, vomiting, mouth sores, rashes, pink eye, chicken pox, mumps, measles, roseola, hepatitis A, impetigo, lice, ringworm, scabies, strep throat, scarlet fever, tuberculosis, shingles, and any other contagious disease or rash. **Any child with a fever of 100 degrees or above, orally (in the mouth), or axillary (under the arm), may not attend daycare.** State law requires that we notify parents of children who have been exposed to certain contagious diseases. Please notify us if your child becomes infected, so a note can be posted to families.

Hand Foot and Mouth disease (HFMD) is a virus that causes sores in the mouth and a rash on the hands and feet, usually accompanied by a fever. This virus is highly contagious to both children and adults. If your child comes down with HFMD, they will be asked to stay out of daycare until they complete antibiotics and all symptoms (and open sores) of HFMD are gone. Child must complete medication and have no symptoms upon returning to daycare (usually 1-2 weeks). Please note, HFMD typically last for at least one week after being treated with medication.

***COVID-19**

If you, a family member or your child are experiencing any of the following symptoms or combination of, they should be kept home and tested for COVID-19.

Fever or chills, cough (even slight), shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting and/or diarrhea. Please follow local State guidelines regarding Covid, and feel free to reach out to me with any questions, as regulations are constantly changing.

Medication Administration

EEC has regulations requiring Educators to have a policy regarding the administration of medication to children in care. As a licensed Family Child Care Educator, I am also required to take medication administration training. The following guidelines are common to all programs that are licensed by EEC:

All Medications:

- **The first dose must be administered by the parent at home in case of an allergic reaction.**
- **All medications must be given to the Educator directly by the parent.**
- **All medications will be stored out of the reach of children.**
- **The Educator will be responsible for the administration of medication.**

All unused medication will be returned to the parent if possible, or disposed of in accordance with Department of Public Health guidelines.

Prescription Medication

- Prescription medication must be brought to the program in its original container and include the child's name, the name of the medication, the dosage, the number of times per day and the number of days the medication is to be administered. This prescription label will be accepted as the written authorization of the physician.
- Bright Beginnings will not administer any medication contrary to the directions on the label unless so authorized by written order of the child's physician.
- The parent must fill out the Authorization for Medication Form before the medication can be administered.

Non-prescription Medication

- The program needs written parental authorization to administer oral non-prescription medication. The parent must fill out the Authorization for Medication form, which allows the Educator to administer the non-prescription medication. The statement must be renewed on a weekly basis.

- In the case of unanticipated non-prescription medication that is used to treat mild symptoms (e.g., acetaminophen, ibuprofen), the program must still have written parental authorization, however it must be reviewed annually.
- The Educator will make every attempt to contact the parent prior to the child receiving the non-prescription medication unless the child needs medication urgently or when contacting the parent will delay appropriate care unreasonably.

Topical Ointments and Sprays

- Topical ointments and sprays such as petroleum jelly, sunscreen, diaper rash ointment and insect repellent will be administered to the child with written parental permission. The signed statement from the parent will be valid for one year and include a list of topical non-prescription medication. **Please label all items with your child's name.**

Toilet Training

I do not toilet train. However, after a child reaches a level of success where they are using the potty at home on a regular schedule (about one month,) I am happy to work with parents to make the transition as seamless as possible.

Maintaining a Safe Environment

A Word from EEC:

EEC is the agency that oversees the early education and care and after school services for families in Massachusetts. As the agency that licenses child care, EEC has quality standards for all licensed programs to ensure high educational value, as well as health and safety. Having a license means that I have demonstrated that I meet the standards outlined in the EEC regulations.

To obtain your own copy of EEC Family Child Care Regulations, you may download them from the EEC web site at:

http://www.mass.gov/Eeoe/docs/EEC/regs_policies/20090122_606_cmr.pdf

For information about my regulatory compliance history, you may contact our local EEC regional office, whose contact information is as follows:

EEC Western, MA Regional Office

1441 Main Street, Suite 230
Springfield, MA 01103
Phone: (413) 788-8401
Fax: (413) 784-1227



EEC has a number of licensing standards related to safety in a Family Child Care Home. Most of these standards outline common safety precautions. At Bright Beginnings Family Child Care the safety of the children is our number one priority. We take the following measures that are included but not limited to: making dangerous materials inaccessible to children, covering outlets, having working smoke & carbon monoxide detectors, locking cabinets & doors, placing barriers on pointed table corners or hard surfaces, cleaning & sanitizing, having a first aid kit, practicing evacuation drills, having a safety plan, gating stairs, windows, & heating elements, posting emergency numbers, and maintaining a hazard-free indoor space. Bright Beginnings Family Child Care also maintains a safe and hazard free outdoor space with no access to a busy street, water, construction materials, rusty or broken play materials, debris, glass, or peeling paint.

As a Family Child Care Provider, I am recertified in Pediatric First Aid, CPR & AED every year. I also complete 10 hours of continuing education annually.

There are several factors to consider including age, developmental needs, behavioral characteristics, the nature of activities, and the space we will be using. I will provide appropriate supervision to ensure the health and safety of the children in my care, at all times.

Supervision

Supervision is critical to keeping children safe. I will appropriately supervise children in order to ensure their health and safety at all times. I will use good judgment and consider several factors in determining the appropriate level of supervision for children including age, developmental needs, behavioral characteristics, the nature of activities and the space we are using, as well as the number of caregivers present at any given time. If you have any questions about how I supervise the children in my program, feel free to ask me.

Safe Sleep

Supervision of children is equally important during the times that a child is sleeping at the program, particularly when that child is an infant. EEC has very specific regulations around safe sleep practices. All infants are placed on their backs to sleep, unless a child's physician orders otherwise (such an order must be given to me in writing). I check on children every 15 minutes during naptime. If your child is less than six months old, I will directly supervise them during naptime for the first six weeks they are in care. For more information regarding Safe Sleep, please feel free to review the 'Family Child Care Policies' section of www.eec.state.ma.us.

Lead Poisoning Prevention

All Family Child Care Educators are required by EEC to provide parents with information regarding the risks of Lead Poisoning. The following are some facts that all parents should know about lead and lead poisoning:

- Lead poisoning is caused by swallowing or breathing lead. Lead is poison when it gets into the body.
- Lead can stay in the body for a long time. Young children absorb lead more easily than adults. The harm done by lead may never go away. Lead in the body can:
 - Hurt the brain, kidneys, and nervous system
 - Slow down growth and development
 - Make it hard to learn
 - Damage hearing and speech
 - Cause behavior problems

- Most of the lead poisoning in Massachusetts comes from lead paint dust in older homes. Many homes built before 1978 have lead paint on the inside and outside of the building.
- When old paint peels and cracks, it creates lead paint chips and lead dust. Lead dust also comes from opening and closing old windows.
- Lead dust lands on the floor. Lead gets into children's bodies when they put their hands and toys in their mouths. Children can also breathe in lead dust. Children between the ages of 9 months and 6 years are most at risk.
- Important: Home repairs and renovations also create lead dust.
- Most children who have lead poisoning do not look or act sick. A lead test is the only way to know if your child has lead poisoning. Ask your doctor to test your child for lead. Some children may have:
 - Upset stomach
 - Trouble eating or sleeping
 - Headache
 - Trouble paying attention

As mentioned earlier, if your child is over nine (9) months of age, you will need to provide documentation to me that your child has been screened for lead poisoning. Most children will be screened annually until either age three (3) or four (4), depending on where the child lives.

I am required to disclose to you if I am aware of any known sources of lead in my home. Information regarding known sources of lead in my home is as follows:

****NO KNOWN SOURCES OF LEAD***

For more information on lead poisoning, you can visit <http://www.mass.gov/dph/clppp> or call the Childhood Lead Poisoning Prevention Program at (800) 532-9571.

Plan for Meeting Potential Emergencies

EEC regulations require that I have a plan for meeting potential emergencies that may occur either during child care hours or at any time if they may affect the operation of the program.

In the event of an evacuation emergency, I will contact the local authorities to determine whether or not to evacuate the program, or to remain sheltered at the program in the basement.

The escape routes from each floor of the licensed child care space are as follows:

-1st Floor

***Exit #1: Side door**

We will proceed down the driveway to the middle of the front yard.

***Exit #2: Back Door**

We will proceed across the back deck, down the steps, to the middle of the back yard

Should the program need to be evacuated in the case of a fire, natural disaster or any other emergency situation, we will meet at an alternate location. The designated meeting place(s) outside of the program for emergencies are:

*The designated meeting place is the Monson Town Hall.

If the program needs to be evacuated, I will notify all parents, as well as the appropriate authorities (fire, police, etc.) and EEC. My method of doing that is as follows:

Parents will be notified by call and/ or text. EEC will be called.

In the event that a child goes missing from the program, I will do the following:

*There will be a full indoor outdoor sweep of the premises. If the child isn't found, Police will be notified immediately, followed by the parents & then a call to EEC.

I will take all measures to account for every child that is in my care.

Should the program need to be evacuated in the case of loss of power, heat or hot water, I will notify parents and ask them to pick up their child(ren.) My method of doing that is as follows:

Parents will be notified by call and/ or text. If necessary, we will shelter in basement.

Child Guidance & Behavior

When it comes to interactions and the guiding of children's behavior, the goal of all Educators is to maximize the growth and development of children, as well as keep them safe. My Child Guidance Policy is as follows:

1. Positive statements are used in giving direction to behavior.
2. Redirection is consistent with the child's needs, allow for natural consequences to occur as a result of child's behavior.
3. The child is given opportunities to make choices and solve problems.
4. Suggestions are given in time to prevent conflicts.
5. Comparisons of children are avoided.
6. Unacceptable behavior is clearly explained and the child is told what is acceptable. Approval of acceptable behavior is clearly expressed.

Biting Policy

When biting occurs, these immediate steps will taken:

- Separate the child who bit and the bitten child.
- I will say to the child who bit, "No, biting hurts!" "I cannot let you hurt other people like that." I will use my tone of voice and facial expression to show the child biting is unacceptable.
- I will attend to the child who was bitten, will apply first aid as needed. If the skin is broken I will wash with warm water and soap, and will apply an ice pack or cool cloth to help prevent swelling.
- Depending on the biters age, staff may encourage restitution, e.g. an apology, efforts to cheer the bitten child.

Follow up steps include:

- See that tetanus immunization is current on the child who was bitten
- Document the incident.

The child who repeatedly bites

Repeated biting behavior, regardless of child's age and developmental stage, needs to have a behavior management plan made by caregivers and parents together.

When should you be concerned about biting?

- If the child doesn't care that biting hurts, or if he or she seems to get pleasure from it.
- If a child keeps getting bitten.
- If a child keeps biting the same child.
- If a child bites at home but not at the center, or vice versa.
- If child repeatedly bites and usual distractions or positive discipline methods fail to change biting behaviors.

***There will be age appropriate variations.**

Please note:

Parents are responsible to pay for all property damages caused by intentional destruction.

Parent Notifications

I am required by EEC regulations to notify you of certain information about my family child care home. These notifications include, but are not limited to:

- an injury to your child;
- allegations of abuse or neglect regarding your child;
- if another educator will be caring for your child;
- the administering of first aid to your child;
- whenever a communicable disease has been identified in the program;
- children being taken off the child care premises;
- the existence of firearms in my home;
- if there are any changes in my household composition,
- prior to any pets being introduced into the program;
- if special problems or significant developments arise.

Curriculum and Progress Reports

All Family Child Care Educators must carry out a routine that is flexible and responds to the needs and interests of children in care. The routine must include things such as; meeting the physical needs of children in care, sixty minutes of physical activity every day, child-initiated and Educator-initiated activities and daily outdoor play, weather permitting. Additionally, the Educator must develop a curriculum that engages children in developmentally appropriate activities by planning specific learning experiences. The curriculum must include things such as; learning self-help skills that foster independence, opportunities to gain problem solving and decision making competencies and leadership skills and opportunities to learn about proper nutrition, good health and personal safety. I am also responsible for providing an environment that promotes cultural, social and individual diversity.

In addition, progress reports must be completed periodically for all children in care. For children with identified special needs, I will be completing progress reports every three months. For toddlers and preschoolers, those reports are completed every six months, and school age children will have a yearly progress report completed for them.

I will be sharing your child's progress reports with you, as well as offering an opportunity to meet and discuss your child's progress. Feel free to ask me about curriculum and progress reports and how they are implemented in my program.

Before Your Child's First Day:

Before the first day your child attends child care, I need a copy of the attached Family Child Care Enrollment Packet. Without these completed documents, which must be updated annually, I cannot care for your child. The reason for this is so I have all the important information and phone numbers I will need in order to provide the best possible care for your child

Medical Information

Medical information about your child is due at time of enrollment. There are three (3) pieces of medical information I will need:

1. A statement from a physician or health care professional that says that your child received a physical exam within the past year;
2. Evidence that your child has been immunized as recommended by the Department of Public Health;
3. If your child is nine (9) months of age or older, a statement from a physician or health care professional which says that your child has been screened for lead poisoning.

Please note: Your child's immunization record must be updated and given to me in advance in accordance with the Department of Public Health's immunization schedule. Also, your child's lead screening report must be updated annually as required by Department of Public Health Regulations. This report must also be given to me. If your child is school age, I can accept a written statement that the required information is on file with the child's school.

Communication

It is extremely important to keep an open dialogue with me as your child's Educator, and to maintain an active role in your child's care. Feel free to visit, not just at pick up and drop off time, but at a variety of times during your child's day—it's your right as a parent. Please also make sure to follow-up with me if you have any questions about the program or your child's care. **I encourage you to maintain an open dialogue with me, as communication and mutual respect between parents and Educators is the foundation for a solid working relationship, and a good child care experience.** As a provider, I shall accept and respect each child for who he/ she is as a unique individual. If a child's behavior becomes unacceptable, this shall be explained to the child in a positive way without humiliation, fright, or physical harm. The child shall then be helped to find a better way of resolving his/ her problems or meeting their needs. Respect for the child's feelings shall be maintained. Disciplinary methods used shall be based on guidance to help the child develop inner control, self- responsibility, respect for the rights of others, as they learn to cope with the daily experiences of living and working with others.

At Bright Beginnings we practice a policy called "Handle with Care" If your family is experiencing difficulties at home, I would like to provide additional support at daycare. I understand that you are not always able to share details and that's okay. If your child is coming to school after a difficult night, morning, or weekend, please text me "Handle with Care." Nothing else will be said or asked. This will let me know that your child may need extra time, patience, or help during the day.

I look forward to working with your family and providing a great experience for your child(ren)!

Name(s) of Child(ren) Receiving Care:

By initialing next to each of the following, I acknowledge that I have received, understand and am in agreement with each policy, and everything stated above in this Handbook / Contract.

Enrollment/Capacity: _____

Use of Assistants: _____

Transportation / Trips: _____

Pets: _____

Hours of Operation: _____

Weekly Rate: _____

Payment Methods Accepted: _____

Returned Check Policy for Insufficient Funds: _____

Deposit/Holding Fee for Space: _____

Trial Period: _____

Holiday Closures: _____

Sick Policy for Provider: _____

Bereavement Policy: _____

Vacations: _____

Inclement Weather: _____

No Call / No Show Policy: _____

Drop Off / Pick Up Procedure & Policy: _____

Late Pick Up Policy: _____

Supplies: _____

Oral Health: _____

Guidelines for Sick Children: _____

Medication Administration: _____

Toilet Training: _____

Maintaining a Safe Environment: _____

Supervision: _____

Safe Sleep: _____

Lead Poisoning Prevention: _____

Plan for Meeting Potential Emergencies: _____

Child Guidance & Behavior: _____

Biting Policy: _____

Parent Notifications: _____

Curriculum & Progress Reports: _____

Medical Information: _____

Communication: _____

Before Your Child's First Day: _____

By signing this, you are documenting that we are in agreement about the hours your child will receive care, and the rates you will be paying for that care. You are also stating that you understand my policies regarding late fees, termination, and all other information documented above. Failing to abide by the policies and procedures listed above is grounds for immediate termination of enrollment without refunds.

Parent Signature

Date

Parent Signature

Date

Emergency Contacts: *Please Sign & Date*
